



AMERICAN EMBASSY



COMPUTER MANAGEMENT SPECIALIST

(BASED IN IRANAWILA)

The US Mission in Colombo is seeking candidates for the position of Computer Management Specialist for the International Broadcasting Bureau (IBB) Transmitting Station at Iranawila, Chilaw.

As the Computer Management Specialist, you will be responsible for installation, programming and maintenance of all standalone computer systems and the local network for Sri Lanka IBB Transmitting Station and ensures that the configuration is in full compliance with the entire IBB WAN network connecting transmitting stations worldwide and headquarters in Washington DC. Are you fluent in English? (English will be tested.) Do you have a sound working knowledge of computer hardware and software, computer networking (LAN)? If the answers are 'Yes,' and you also possess the qualifications below, then you may be the person we're looking for.

Please send us your detailed CV along with a cover page containing the following questions and your answers:

1. Position Title, 2. First, Middle, and Last Names as well as any other names used, 3. Current Address; Day, Evening, and Cell phone numbers, 4. E-mail address, 5. National Identity Card Number, 6. Do you have any relatives or members of your household who work for the U.S. Government (Y/N; If 'Y', state Name, Relationship, Position, Location), 7. Are you between ages 18 and 60? (Y/N), 8. Have you successfully completed G.C.E. (A/L)? (Y/N, if 'Y', Results and Year of Examination), 9. Do you have two years studies in electronics or computer technology ? (Y/N, If "Y", Course Name, Institute, Starting & Ending Dates of the course), 10. Do you have two years' experience in one of the electronic intensive fields (Computer maintenance, network engineering, Radio or TV broadcasting /Satellite communications, telecommunications and/or communications equipment repair)? (Y/N; If 'Y', state employer, position title, years/months of employment in each position, and summary of duties), 11. State your current monthly take-home salary?

Applications without the cover page may not be considered for this position.

If your answer is 'No' to questions 7, 8, 9, and 10, your application will not be considered.

The monthly take-home salary for this position will be Rs. 127,975.

Your application should reach us on or before January 21, 2015, by post at P.O. Box 106, Colombo, or by e-mail at Colombohr@state.gov. Please state "Computer Management Specialist" on the top left-hand corner of the envelope or in the subject line of your e-mail. Please note, only shortlisted candidates will be contacted.

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